



Annual Grant Report

The purpose of the annual grant report is to concisely and coherently share grant progress and impact, how funds were used, and opportunities for the future with the John P Ellbogen Foundation Board of Directors.

To ensure this form functions and saves correctly, please fill it out in Adobe Acrobat instead of a web browser.

Grantee Information

Organization	
Contact person	
Location	
Website	
Mission statement	

Grant Information

Multi-year grant	
Grant award amount	
Grant funds spent	
Description of populations served	
Communities/Counties served	
Share a summary of the grant that was funded. What did you do? And why did you do it?	

Narrative

Please provide an overview of the progress made toward your grant goals and implementation including any changes made to your plans as identified in your grant application.

Please identify how this grant benefited the people of the state of Wyoming? Please share both numerical and narrative details. Why is that benefit important to your target population and to Wyoming?

Please identify key partners and collaborators.

Please share at least one and up to five highlights that you are most proud of and explain why they were highlights.

	Highlight	Explanation – What was it a highlight?
1		
2		
3		
4		
5		

Please share future programmatic needs and opportunities. What are the most impactful activities that you would add to your operations or sustain during the next three years (maximum of three activities)? This could be both operational (e.g. paying or training staff) or programmatic. What must happen internally and/or externally for that implementation to happen? How much would it cost you to do the work you identified?

Finances

Please complete the tables on the following pages. Additionally, please attach:

- A statement of financial activities from the current fiscal year.

Using the following categories, please summarize your project or organizational revenue.

Revenue		
Source	Expected	Received
John P. Ellbogen Foundation		
Government grants and contracts		
Other foundations		
Corporations		
Religious institutions		
Individual contributions		
Fundraising events or products		
Membership or program income		
Other		
Other		
Other		
TOTAL		

Please provide details on large variances, items included in “other” categories, and anything else you think needs additional description.

Using the following categories, please summarize your project or organizational expenses.

Expenses		
Category	Projected	Expended
Staff salary/wages and benefits		
Consultant and professional fees		
Travel		
Meetings and events		
Marketing and communications		
Supplies and equipment		
Staff development		
General operations		
Other		
Other		
Other		
TOTAL		

Please provide details on large variances, items included in “other” categories, and anything else you think needs additional description.