



Grant Request

The purpose of the grant request is to build upon the information shared in the LOI to concisely and coherently frame a need for funding and the impact that will result if funds are granted. Grant request content is shared with the John P Ellbogen Foundation Board of Directors for funding consideration.

To ensure this form functions and saves correctly, please fill it out in Adobe Acrobat instead of a web browser.

Grantee Information

Organization	
Contact person	
Address	
Website	
Mission statement	

Grant Information

Multi-year grant	Yes	No
Grant request amount		
Total budget		
Description of populations to be served		
Communities/Counties to be served		

Letter of Inquiry

Please include the following content from your letter of inquiry.

Tell us about your organization. Who do you serve and why?

What are you applying for and how much?

The Ellbogen Foundation seeks to understand the needs of the people it serves and funds impactful work that addresses those needs. Describe the need(s) you are trying to address with this funding. What will this grant help you do?

The Ellbogen Foundation recognizes that collaboration and partnership are critical to achieving impact. Who are you working with?

Narrative

In two pages or less, please share additional details about your grant request, including:

- Clear and coherent goals for the next year,
- Expected impact for those who will be served (what will change as a result of the grant?),
- Explanation of why that change is important for individuals and/or groups and Wyoming,
- Description of how you will document and measure (evaluate) what changes occur.

Please continue the narrative of goals, impact, and evaluation on this page if necessary.

Please detail what distinguishes your work from others. How are you uniquely positioned to achieve impact for Wyoming?

Please share about the plans you have for sustainability at the end of the grant period.

Please share stories, quotes or testimony that have resulted from your work. You may add up to two pages of pictures that support this section of your request.

Finances

Please complete the tables on the following pages. Additionally, please attach:

- A statement of financial activities from the current fiscal year.

Using the following categories, please share the anticipated revenue for your project or organization.

Revenue	
Source	Projected
John P. Ellbogen Foundation	
Government grants and contracts	
Other foundations	
Corporations	
Religious institutions	
Individual contributions	
Fundraising events or products	
Membership or program income	
Other	
Other	
Other	
TOTAL	

Please provide details for items included in “other” categories and anything else you think needs additional description.

Using the following categories, please summarize your project or organizational expenses.

Expenses	
Category	Projected
Staff salary/wages and benefits	
Consultant and professional fees	
Travel	
Meetings and events	
Marketing and communications	
Supplies and equipment	
Staff development	
General operations	
Other	
Other	
Other	
TOTAL	

Please provide details for items included in “other” categories and anything else you think needs additional description.