



Annual Grant Report

The purpose of the annual grant report is to concisely and coherently share grant progress and impact, how funds were used, and opportunities for the future with the John P Ellbogen Foundation Board of Directors.

To ensure this form functions and saves correctly, please fill it out in Adobe Acrobat instead of a web browser.

Grantee Information

Organization	
Contact person	
Location	
Website	
Mission statement	

Grant Information

Grant award amount	
Grant funds spent	
Description of populations served	
Communities/Counties served	
Share a summary of the grant that was funded.	

Please share the impact resulting from this grant including both numerical and narrative details. Why is that benefit important to your target population and to Wyoming?

Please identify key partners and collaborators, and how these relationships accelerated your impact. What, if any, collaboration challenges did you face during the grant timeline?

Please share **at least one and up to five** highlights that you are most proud of and explain why they were highlights.

	Highlight	Explanation – Why was it a highlight?
1		
2		
3		
4		
5		

Narrative

Please provide an overview of the progress made toward your grant goals and implementation including any changes made to your plans as identified in your grant application.

Please provide any stories, testimonies or other narrative that describes the impact or benefit from your work. This could be from individuals served or from partners. You may attach a single page of pictures to this report, as well.

Finances

In addition to the content below, please attach:

- A statement of financial position/balance sheet for the current fiscal year.

Using the following categories, please summarize your Ellbogen Foundation grant expenses.

Expenses		
Category	Projected	Expended
Staff salary/wages and benefits		
Consultant and professional fees		
Travel		
Meetings and events		
Marketing and communications		
Supplies and equipment		
Staff development		
General operations		
Other		
Other		
Other		
TOTAL		

Please provide details on large variances, items included in “other” categories, and anything else you think needs additional description.